



PACKAGES ONLINE INPUT FORM

THIS IS NOT A PACKAGE- IT'S AN INPUT FORM ONLY – PRINT CLEARLY

Copies of this form available at www.nce1031.com/pkg/inputform.htm

Use this form to organize your information before going online at Packages Online at www.nce1031.com/pkg Or, if you cannot go online, fax this form to the NCE office (866) 332-3004 and we will have your package put online on a time-available basis (only). (Please do NOT wait to the last minute to send this form to NCE since the office will be very busy as we approach conference deadlines. *There is no timing guarantee for office-input forms.*) **There are substantial benefits to putting your package online** – It will get MUCH greater exposure online where it will become a part of our searchable database. We STRONGLY urge you to put your packages online either personally (best way), or by sending this form to NCE. However, if you cannot do that you may contact NCE at (800)324-1031 and we will send you a printed package format for use on a typewriter.

Items marked with an asterisk * MUST be completed or your package will not go online

* Your Name	Fee (circle): YKYIKM - CSO - Other:	
Company (if any)	Fee Amt or %, if any	
* Street	Date to delete from	
* City, ST, Zip		
Voice	Is this package prepared for a major conference (circle) Yes/No	
Fax		
Cell	Conference	
Email		
	Package (circle if known) A B C D E other	
* Package Title		
* Property Type (circle)	Single Family • Condominium • Multifamily 1-4 • Multifamily 5+ • Commercial-Office Commercial-Retail • Commercial-Resort • Industrial • Mobile Home Park • Farm • Ranch Timber • Hotel/Motel/Inn • Business Opportunity • Timeshare • LAND-Residential • LAND-Commercial • LAND-Industrial • LAND-Hotel/Inn • LAND-Other • OTHER TYPE PROPERTY (describe):	
* Owner's Value	You must put a numeric value here, even if the package is unpriced. Note that value is an "estimate only" under "HAVE", below, if necessary.	
* Have:		
Location:		Assessor's Number
Property * State & Zip:		
Benefits Offered		
Benefits Sought		
Motivation		
Can Adds		
Remarks		

Income/Expense - Many folks like to put projected information on their packages. To accommodate those folks we have TWO SEPARATE columns. One is for ACTUAL the other is for PROJECTED. Packages Online does much of the calculating (equity, vacancy, cash flow, net operating income, CAP rate, etc.). In order for these calculations to occur it is necessary for certain of these fields to be filled out

CURRENT INCOME/EXPENSE		PROJECTED (Recast) INCOME/EXPENSE	
Scheduled Income Total possible income with NO vacancy allowance based on CURRENT rent schedule. If this is a single family residence you should still include a figure here since an investor may wish to rent the property.		Projected Scheduled Total possible income with NO vacancy allowance based on PROJECTED rent schedule. If this is a single family residence you should still include a figure here since an investor may wish to rent the property	
Actual Rental Income		Projected Rental Income after vacancy	
Expenses (Excluding loan payments). All expenses – taxes, reserves – utilities – management etc. But NOT loan payments		Expenses (Excluding loan payments) All expenses – taxes, reserves – utilities – management etc. But NOT loan payments	
		Projected Loan Payments Total payments for ONE FULL YEAR	

Loans - Packages Online can handle up to 3 loans. Loan information is necessary in order to calculate equity, so if you don't fill in accurate loan information, your equity will not be correct. The system will assume Free & Clear if nothing entered here.

LOAN #1 INFORMATION		Type Loan (circle)	Fixed - Adjustable - Variable - Private - Other	
Balance		As of Date		Interest Rate
Due Date		Payment		Per Month - Year (circle)
LOAN #2 INFORMATION		Type Loan (circle)	Fixed - Adjustable - Variable - Private - Other	
Balance		As of Date		Interest Rate
Due Date		Payment		Per Month - Year (circle)
LOAN #3+ INFORMATION		Type Loan (circle)	Fixed - Adjustable - Variable - Private - Other	
Balance		As of Date		Interest Rate
Due Date		Payment		Per Month - Year (circle)

(If more than 3 loans -Combine third/fourth/etc loans and place combined balances and annual payments into LOAN 3+)

Owner name & occupation	
Preferred WebID number	A nine DIGIT number to identify this package. We will assign this if you have no preference
Preferred Private Key	We will assign this if you have no preference

I verify that the foregoing information is true. I either own the property or I have a valid, written listing for same. I agree to be bound by all of the Terms & Conditions of Packages Online located at: www.nce1031.com/pkg which are incorporated, herein, by reference. Those terms include, among other terms, my agreement to hold harmless, protect, and indemnify NCE and the website operators from all manner of loss or damage which they may suffer in any way connected with my use of Packages Online.

Your Signature & Date: _____

NCE Tel. (800)324-1031 Packages Online is located at <http://www.nce1031.com/pkg>